

**THE CHINESE UNIVERSITY OF HONG KONG**

**Task Force on Energy and Waste Management**

Composition and Terms of Reference

**Composition**

<b>Chairperson</b>	
Appointed by the Chairperson, Committee on Social Responsibility and Sustainable Development	<b>Mrs Cecilia Lam</b> Chief Sustainability Officer
<b>Members</b>	
Director, Estates Management Office or delegate ( <i>ex officio</i> )	<b>Mr Edmond Lam</b>
Director, Social Responsibility and Sustainable Development Office or delegate ( <i>ex officio</i> )	<b>Mr Joseph Chan</b> Deputy Director, Social Responsibility and Sustainable Development Office
Head, Building Services Section, Estates Management Office	<b>Mr Edmond Lam<sup>1</sup></b> Director, Estates Management Office
Estates Manager, Housekeeping and Building Management Section, Estates Management Office	<b>Mr Ken Choi</b>
Projects Lead (Sustainability), Social Responsibility and Sustainable Development Office	<b>Mr Calvin Lai</b>
Manager (Environmental Sustainability), Social Responsibility and Sustainable Development Office	<b>Mr Jor Fan</b>
<b>Co-Secretaries</b>	
Nominated by the Director, Estates Management Office	<b>Mr Sam Lau</b> Technical Officer, Estates Management Office
Nominated by the Director, Social Responsibility and Sustainable Development Office	<b>Mr Vincent Wong</b> Manager (Environmental Sustainability), Social Responsibility and Sustainable Development Office

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<sup>1</sup> The Director of the Estates Management Office will temporarily take up the role of Head of the Building Services Section until further notice.

## **Terms of Reference**

The Task Force on Energy and Waste Management is a subcommittee of the Committee on Social Responsibility and Sustainable Development with the following terms of reference.

1. To conduct reviews of energy consumption and waste generation and disposal on campus at least once a year or as required by the Committee on Social Responsibility and Sustainable Development;
2. To develop, oversee and monitor university initiatives in energy conservation and waste reduction, and report to the Committee on Social Responsibility and Sustainable Development on the progress of those initiatives; and
3. To study the best practices in energy and waste management and make recommendations for new strategies and approaches for consideration by university management via the Committee on Social Responsibility and Sustainable Development.